



GROUP BOOKING FORM FOR GROUPS INC. CHILDREN & YOUNG ADULTS

Complete this form if your Group includes anyone under the age of 18

Groups of 15 people or more are required to **pre-book with at least one week's notice**. Please return your completed booking form to us using the e-mail or postal address at the bottom of this form. We reserve the right to refuse entry to any groups who have not pre-booked. See our website for current entry charges: www.botanic.cam.ac.uk

Day & date of visit: Arrival time:

Number of adults in group: Departure time:

Arriving at: Brookside Gate (off Trumpington Road & coach drop-off) Station Road Gate (on Hills Road)

Group/organisation name:

Contact name: Telephone number:

E-mail address:

Mobile number of group leader on day of visit (if different):

Postal address:

What is the purpose of your visit?

Please tell us about your group:

Number of age 16's and under (children):		<i>Free admission, requires adult supervision (1:10)*</i>
Number of age 17's and over (students):		<i>All adults and children aged over 16 must pay admission. Check website for details: www.botanic.cam.ac.uk</i>
Number of Supervising Adults:		
TOTAL NUMBER IN YOUR GROUP:		

All groups with children and young adults are required to provide supervision for the entire duration of the visit.

- *For children up to age 7, this should be at a ratio of 1 adult to 5 children.
- *For children aged 8-16 (inclusive), the ratio is 1 adult to 10 children.

Entry to the Garden will be refused without the correct ratios.

Where a group is coming as part of an organisation, supervision must be provided by representatives of the organisation. Please keep your group together - unaccompanied children cannot enter the garden.

If you require the use of a wheelchair or mobility scooter for your visit, please contact Enquiries on 01223 336265 (Mon-Fri, 9am-1pm, 2pm-4.30pm), to pre-book.

Please return to: Admin Office, CU Botanic Garden 1 Brookside, Cambridge CB2 1JE E-mail: admin@botanic.cam.ac.uk Telephone: 01223 336265	FOR OFFICE USE ONLY Date received: Date confirmation sent: Noted on calendar:
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